



## EMCC Board of Directors Candidate Interview Form

Name of Candidate:

Date of Interview:

Names of Nominating Committee Interviewers:

Directions for Interviewers:

### **Before the interview.**

- Read over then information the candidate provided on their application/s.
- Be prepared to ask questions that expand on some of the answers.
- Determine who will “chair” the interview and who will take notes.

### **Begin the interview:**

- Welcome the candidate and introduce the interviewers
- Explain that the process will be between 30-45 minutes in length.
- There will be an opportunity for the candidate to ask the interviewers questions.
- Notes will be taken of the candidate’s answers and retained in a confidential file.

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#### **Kitchener Office**

160 Lancaster St. E., Kitchener, ON N2H 1N2  
(519) 894-9800

#### **Calgary Office**

Unit 202, 3907 3A Street NE, Calgary, AB T2E 6S7  
(403) 250-2759



**Interview questions:**

Tell us a little about yourself beyond what is in your bio.

Tell us about your journey with Jesus. Was there a specific point in your life at which you decided to follow Jesus? Where on your journey are you now?

Would you call yourself a detail person or a “big-picture” person? How does this affect your work with a team?

If you could choose, would you prefer working with a team or on your own? Why? How does this affect work on a board?

What books have you read on board governance? Do you have a particular preference for how a board should work? (look for “board policy”, Carver, etc)

Do you know any of the present board members? What is your relationship with them?

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Many of our meetings are on Zoom. Are you comfortable with this platform? Do you have good internet access to support the platform?

Questions arising from the candidate's application:

What questions does the candidate have?

### **Ending the interview:**

- Thank the candidate for their time and transparency.
- Explain the next steps:
  1. Interviews following this same format will be conducted with all candidates.
  2. Reference checks will also be conducted for all the candidates.
  3. The Nominating Committee will prayerfully discuss the results and determine who will be the slate of nominees.
  4. Candidates will be contacted by  
regarding the results of the Nominating Committee's decision
  5. If a candidate is to be presented on the slate of nominees, the committee will confirm with them that they are still willing to serve on the Board
  6. The slate of nominees will be presented to the National Board by

after which the nominee will be informed that their name will go forward in the Notice of Meeting for Assembly 2023.

7. Election for the Board of Directors will take place on  
It is hoped that the nominees will be present at this meeting.