



**Bethel Evangelical Missionary Church**

Box 1268, Three Hills, AB. T0M 2A0 / 403-443-7239 / www.bethel3hills.ca

**DIRECTOR OF WORSHIP ARTS AND YOUTH MINISTRIES (Proposed)**

This position works under Christ alongside the Lead Pastor to fulfill the mission and vision of Bethel Evangelical Missionary Church (BEMC): *“Helping more people become fully devoted followers of Jesus Christ”*.

**FUNCTION:**

- Main categories of responsibility are threefold: minister as part of the youth ministry team in their functions, organize and support the worship teams, and train volunteers for technology and production of worship services.
- To be responsible to the Lead Pastor and work in close harmony with him
- Assist with general pastoral duties as invited by the Lead Pastor

**PLACEMENT:**

This person shall be appointed by the Church Board upon recommendation of the Lead Pastor

**QUALIFICATIONS:**

1. They shall be a born-again believer, and an active and supportive member of BEMC.
2. Shall have a grace-oriented and Spirit-led walk with God, demonstrating strong Christian disciplines in all areas of life.
3. Shall be in agreement with the EMCC Articles of Faith and Practice and be credentialed (or willing to pursue credentials) with the EMCC.
4. Shall be compatible with the ministry/staff team (a relational ‘fit’ or chemistry of the team)
5. Shall be in agreement with the philosophy and style of ministry of BEMC, and actively advance the vision, values, and ministry of the church.
6. Willing to organize, oversee, train, and support volunteer teams.
7. Shall be relational, loving, and respectful of all people and of all age levels.
8. Must have some level of post-secondary Bible/ministry education and/or ministry experience.
9. Shall be willing and able to encourage, lead, organize and train others.
10. Have talent and gifting for leading others in worship music as a team leader.
11. Have experience in the use of computers, social media platforms, and other applicable technology.

12. Shall be willing to assist the Lead Pastor in any area of general pastoral activity where ability and gifting qualify.

**ACCOUNTABILITY:**

Accountable to the Lead Pastor and through him to the Church Board

**RESPONSIBILITIES & DUTIES:** (the time allotment of the spheres of ministry to be determined by the gifting, background, and education of the applicants)

***A. Youth Ministry***

1. Recruit, oversee, develop, coach, and encourage volunteers who minister to Youth.
2. Responsible to see that youth are being taught biblical foundational truth and are disciplined in Christian disciplines
3. Develop relationships with parents/care givers of youth for support, encouragement and communication.
4. Serve as the pastor/shepherd of the youth associated with BEMC
5. Provide short-term counselling and guidance to youth in crisis
6. Cultivate relationships with youth outside church programing (i.e. – attend sport events, taking kids out for meals, present as school events)
7. Along with youth sponsors, organize programing that will foster fulfillment of the vision and values of BEMC
8. Be responsible to oversee the development and execution of the Youth Ministry budget

***B. Worship Arts and Technology***

1. To organize, train, schedule, and support worship team volunteers.
2. To work along with Lead Pastor to ensure that all components of the Worship Services are coordinated and planned. Knowledge of *Planning Centre* © and *Pro-Presenter* © are an asset.
3. To take a turn in leading a worship team
4. To make sure that technology volunteers are trained and organized.
5. Oversee the set up, take down and operation of sound technology equipment
6. Maintain sound and video equipment and suggest upgrades as needed.
7. Oversee, train volunteers and/or operate the sound, media, livestream, or video camera for Sunday worship and/or related events.
8. Perform video and audio editing and/or conversion for church presentations and special events.
9. Ensure that church service videos are available on both the church website and the church's Facebook feed weekly.
10. Be responsible to oversee the development and execution of the Worship and Technology budgets.

**C. General Responsibilities**

1. Model Christian character and practices within the church and community
2. Be a positive representative for BEMC within the larger faith community in Three Hills (i.e. – ministerial) and the community at large
3. Assist the Lead Pastor in general pastoral duties as available
4. Aid in giving congregational care – hospital, illness, visitation, etc. where applicable

**COMPENSATION:**

Compensation is negotiable within salary range of BEMC, background, education, and experience.